Home and School Club Meeting
October 15, 2018

Attendees: Steve Chalgren, Lesley Foster, Michele Anderson, Rachel Zanger, Scott Conners, Lisa Allen, Kara Yoshikawa, Vicki Wooledge, Lara Panish, Maureen Currie, Mary Katayama, Katie Currie, Vanessa Michelsen, Revi Sagee

President Steve Chalgren called the meeting to order at 8:19 AM.

President's Report, Steve Chalgren:

1. Meeting minutes were approved
2. My School Anywhere Update:
    - 625 families have signed up, which is approximately 88% of the student body

Principal's Report, Mary Katayama:

1. Bike Rodeo: Was in late September, 4th graders learned hand signals, traffic safety, increased student ridership, significant involvement from parents made it a success
2. Music Program: New company teaching 2nd-5th grades, Mr. Kevin. Dedicated space in room 28 for music. 5th grade to play ukeleles. Ms. Maureen returns this year for TK-1st grade (music and movement).
3. Constitution Day, 9/17: Mrs. Fox requested a flag to be flown in honor of our school atop the US Capitol building. A schoolwide event ensued, including a flag salute, speeches, and in-class activities. Representatives from the 5th grade presented a video about the day to the CUSD board, an interactive online quiz (Kahoot) and Bill of Rights hand jive.
4. Socktober: Started by Kid President to collect items for the homeless, please donate new socks and toiletries, initiative spearheaded by the Expect Respect students.
5. Progress Reports/Report Cards: There are changes, and please anticipate confusion. New Science Standards have been adopted based on the Next Generation Science Standards (NGSS) and changes are reflected in report cards. Science lessons incorporate Mystery Science videos, followed by hands-on exploration and discussion in both the Maker Space and in classroom. The report card is standards based. Students will be scored based on how much they know of a particular standard, whether the rubric has been finished or not.

Fundraising Report, Rachel Zanger and Katie Currie:

1. WAT: wrap up assembly will be in November for awards for the kids
2. WAT Financials reported by Maureen Currie, WAT Chair: $113K (pledges plus company matching). One donor gave $15K, $23K in company match (last year was ~$15K), $9,500 in ticket sales, ~$9K in sponsor income. =$132,079. Expenses ~10-11K, Net $121K, less Science Camp of 10,161….$111K approximate bottom line!!
3. Book fair: did well, best in years. Fall profits taken in scholastic dollars for the school, Spring profits will go to CHSC, $10K gross, ~4K net

4. Auction: Still no lead despite solid efforts, suggesting to forego a live silent auction and do an online one for Carlton items (parking spot, Principal for the day, etc.).
5. Steam night food truck income numbers not available yet

Programs Report, Michele Anderson:

1. Running club is going well, with lots of parent volunteers
2. Clay program needs leads, despite plenty of volunteers. Suggestion is to more clearly define the role and provide photos/samples of previous years' projects to decrease potential intimidation. Involve communication from teachers re: expectations.
3. Project Cornerstone: Previously, two classrooms needed volunteers but all rooms are fully staffed now. Classes are doing bookmarkers that track each lesson.
4. Art Vistas: Fully staffed and working on first projects now.

Treasurer Report, Lisa Allen:

1. Checking account has $77,963.41, savings account has $50,592.54, $460 deducted for petty cash, $129,015.95 total assets, Available in the general fund 125,775.11
2. Income to date is $74,705.39, Expenses to date are $19,563.84
3. We have 207,925 to spend
4. Scholastic dollars: due to Scholastic's convoluted reconciliation process, it has been difficult to transparently reflect the income and expense line items in the CHSC budget. Motion to approve $1889.87 to income and expenses for the fall and spring book fairs. Motion was approved.
5. Kara Yoshikawa (Auditor) looked over last year's financials (balance sheets, bank reconciliations, budget statements). No evidence of fraud or questionable activities detected. Recommendations: previously income and expenses were netted in the same account so please break them out. Lisa has done this. Kara helping with PayPal transfer.

Calendar Review, Lesley Foster:

1. November 5th, moving board meeting to 8:30 AM to accommodate Union Middle School drop off time.
2. Halloween parade will be at 8:30 AM for older students, and 10:50 AM for TK/Kinders.

Additional Budget Items, Steve Chalgren:

1. As discussed previously, would revisit expenditures if WAT exceeded income projections.
2. Steve would like to create a form requesting details for additional expenses and what they are in order to track requests more efficiently/thoroughly. Additional spend requests will be reviewed during the next board meeting

Teacher Reports, Mary Katayama:

1. TK: subatizing up to 5, letters, name writing, pencil grip.

2. Kindergarten: autumn season, informational books, counting, community helpers, steam lab, made catapults and had a “punkin’ chunkin’” contest
3. 1st grade: fall, plants, plants we eat, Rosie Revere Engineer play
4. 2nd grade: place value, ending science unit on plants, narrative units, getting ready for steam lab ozobots
5. 3rd grade: mystery book reports, publishing parties, weight and time
6. 4th grade: native north americans, Island of the Blue Dolphins, Iron Chef slides about native american tribes, design thinking as strategy for innovation, writers workshop for creative narrative, mystery science
7. 5th grade: bad picture day writing assignment, european exploration, science camp.

The meeting was adjourned at 9:32 AM.