CHSC December 3, 2018
Attendance: Steve Chalgren, Lesley Foster, Mary Katayama, Katie Currie, Rachel Zanger, Michele Anderson, Scott Connors, Lisa Allen, Kara Yoshikawa, Revi Sagee

President Steve Chalgren called the meeting to order at 7:06 PM

Minutes approved for November

President's Report:

- Fundraising update
  - CNO at Mendocino Farms 12/5 and Shopping at Sports Basement December 5-8
  - Silent Auction: February 4-11, website cost will be $40 to allow for sponsor logos that will have a redirect from the auction page (previous sponsors and local vendors have been contacted). Cost to sponsor TBD.
  - VIP Parking Spot, paving contractor needs to replace the pole. Important to have the pole reinstalled prior to the auction. Purchase of pole approved. Mary to communicate install to the district prior to Steve purchasing.
  - Birthday book club. Second enrollment period is coming up.
- Treasurer Update

Checking	$120,915.34
Savings	$50,593.39
Total Assets	$171,508.73
General Fund	$171,508.73

Budget Recap

Income Budget	$198,346.13	
Income to date	$191,568.54	
Income still to raise	$6,777.59	
Expense Budget	$209,814.13	
Expenses to date	$90,673.37	
Expenses still to incur	$119,140.76	
*Income needed to balance the budget		$18,245.59

  - Request to increase WAT expense budget to $11K due to needing additional pledge prizes and increase in t-shirt cost. Motion passed.
  - Field trip collections. First grade has met first target donations for the field trip, second grade is at 87%, third grade is at 84%. Others are the same as from November.
  - We have a $5K buffer for field trips. Still well within the buffer zone.
- Community Update
  - Teacher appreciation week in March, $750 budgeted for breakfast and lunch. Something light in the morning.
  - Multicultural night requested $1K.
  - Field day, will need small amount of funding.

- Principal's Report
    - Craft Fair Fundraiser for CA fire victims, 5th grade students initiated a fundraiser, decided what to donate and to where, collected over Thanksgiving break, ~$2,000 raised. Some students want to continue fundraising, will continue Friday after school. The district has contacted affected school districts to see how our fundraising can directly help. Scott volunteered to take books up there.
    - This week is the hour of code, with a goal of helping students become familiar with coding, broaden perspectives of Computer Science. All students participate, voluntary for teachers and classrooms, can do level-appropriate coding (be-bots, ozo bots, scratch, etc).
    - Principal's coffee on Friday.
    - Canned food drive this week and next week.
    - After school programs are on the school website. Girls on the Run, Starting Arts (Annie). Mad Science.
- Teacher's Report
    - TK: weather and water cycle. Visit from a lizard.
    - Kinder: Annual Thanksgiving feast, studied pilgrims, native north Americans, crafts, visit from Sulphur Creek Nature Center, clay project launched, art vistas
    - 1st: family projects, heritage and traditions (including cuisine), writing stories focusing on introductions and conclusions, temporal words, subtraction
    - 2nd: Levi's stadium field trip for STEAM, decomposing 10s, painting, informational writing, Ants!, sing along, international feast
    - 3rd: History San Jose field trip, family treasure project on Google slides, creative narrative
    - 4th: reading Island of the Blue Dolphins, design thinking, empathy, how to meet the needs of the novel's protagonist through makerspace prototypes
    - 5th: walk through the American Revolution, fractions, informative writing, writing books on something of which they're a subject matter expert.
- Miscellaneous:
    - Expanding potential community events, such as a revenue-neutral movie night or dance party.
- Treasurer's Report, phase II
    - Need to raise ~$6,800 to meet budget, but to balance it, ~$18K
    - On track for ~$40K income, with approx ~$22K over what is needed to balance
- Additional Spending Requests
    - Planter Box, Multicultural Night, Tables for Events and Fundraisers, Pop Ups, Grade Level Allocation, PE/Recess 101, Teacher Allocations
    - Total Request $15,507 plus tax/shipping
    - Tables approved
    - Multicultural Night approved
    - Planter Box approved
    - Grade level allocations, Mary will talk to her leadership team to see whether they'd prefer classroom allocations or grade level allocations. Suggestion is to

have a one time Classroom/Walk-a-Thon Grant of $130 per classroom, or a larger amount for grade levels. Motion passed for $130 per classroom. Mary to ask teachers to submit receipts please.
    - No need to address all the spending requests right now, agreed to watch the numbers and approve more as we are more confident with income.
- The meeting was adjourned at 8:22 PM.