Carlton Home and School Club Meeting Minutes
March 18, 2019

Attendance: Scott Conners, Lisa Allen, Hannah Grant, Mary Clinton, Linda Chiu, Steve Chalgren, Brandi Mincey, Maureen Currie, Katie Currie, Michele Anderson, Rachel Zanger, Heather Fritsch, Mary Katayama, Jen Fosco

President Steve Chalgren Called the meeting to order at 8:29 AM.

The meeting minutes from February 4, 2019 were approved.

Next Year's Planning Update:

- Brandi Mincey is soliciting for Board Members for the upcoming school year.
- Volunteers are also being solicited for the various committees.
- Lisa Allen, current Treasurer, will not be returning.

Community Update:

- Lost and Found was donated on 4/6.
- Scott Conners will submit the custodial fee request for Multi-Cultural Day (May 17th).

Fundraising Update:

- Basket Bingo was a success!
- Consider moving Basket Bingo so it isn't too close to Teacher Appreciation Week and Parent/Teacher Conferences.

Treasurer's Update (as of 2/28/2019):

- Checking……. $113,127.38
- Savings……... $50,594.64
- Total Assets……..….. $163,722.02
- Current Liabilities……..…. $5,981.61
- General Fund……..…… $157,740.41

● Budget Recap	Working Budget	Approved Sept 2018
● Income Budget……..….	$198,346.13	$196,457.00
● Income to Date……..	$210,884.07*	
● Income Need to Balance Budget….	$6,226.95	
● Expense Budget……...….	$217,111.02	$207,925.00
● Expenses to Date……..	$123,757.22	
● Expenses still to incur……...	$94,585.09	

- *Original Income Goal Reached!

- Discussion to end fundraising when the budget is balanced.
- Restricted funds discussion: it's a multi-step process that requires someone with a higher level of knowledge.

- Field trips budget is at $42K, discussed using the general fund for field trips, not CCD again.
- Company matching discussion about specific budget lines v. general.
- Additional Spending Requests:
    - Teachers requested water delivery at $1,200/year. Discussed.
    - Kindergarten requested a plum tree and shade structures. Motion passed to fund the tree and shade structures.
    - 5th Grade Williamsburg History Presentation. Motion passed to fund the presentation.

Principal Feinberg from Union Middle School addressed the group.

The meeting was adjourned at 9:20 AM.